

1. Please choose a group and pay plan option (see below)

**\*\*\*One months fees are due in full before starting program.\*\*\***

<u>GRP</u>	<u>YRLY</u>	<u>MONTHLY</u>	<u>WEEKLY/BY MONTH</u>
AM	\$ 250.00	\$ 25.00	\$ 8.45
PM	\$ 1,650.00	\$ 165.00	\$ 45.85
AM/PM	\$ 1,800.00	\$ 180.00	\$ 50.00
PART TIME	N/A	\$ 100.00	N/A

2. Ask your school for a payment schedule

3. All fees are due on the 1st of each month with the exception of the first payment which is due the first day of school. **Your child will not be allowed in the program if the full payment is not received by the first day of school.** A weekly late fee of \$10.00 will be assessed on your account, for every week you are late.(not to exceed \$20.00)

4. If you are more than 2 weeks behind in payment your child will be removed from the program.

5. If for any reason you wish to remove your child from the program,you must fill out the "Termination Agreement" and include a 2 week notice. **You will be charged for the 2 week notice.** You may change programs 1 time during the school year.

6. If you have a credit refund due to you, please submit in writing ,to the principal a request of refund and include your name and home address. **This is included on the "Termination Agreement".**

7. You are no longer required to pay the additional fee on teacher workdays unless your child attends the program.

8. We will no longer pro-rate days for school closing. All fees are based on 180 days. If school is released early due to weather, we will adjust the fees on the last month of the school year or upon your departure from the program.

9. You may also make your payment on-line by visiting <http://osp.osmsinc.com/abss/> please see attached instructions.