



REQUEST FOR EXCUSED ABSENCE FOR EDUCATIONAL OPPORTUNITY

Grove Park Elementary School

The Alamance-Burlington Board of Education Policy 4400.2 requires advanced permission for excused absences for educational purposes. The principal should deny the request if the cumulative effect of such absences would substantially interfere with the education of the student. If the principal does not approve this request, you will be promptly notified.

Educational requests must be submitted at least two weeks in advance in order for administrative review of the request. Requests received during or after the trip will be denied.

For an excused absence for educational reasons, the intent of the experience should have been educational from the outset and comparable to that which the student would have experienced in school. Family trips and vacations that were not designed, initially, to be educational will not be excused. Signing this form documents that this absence is for valid educational purposes.

Student First and Last Name _____ Homeroom Teacher _____

Date(s) of Trip _____ Number of School Days Missed _____

Destination of Trip _____

Please briefly describe the educational opportunity. _____

Parent Contact Information: (name and phone number) _____

As the parent or guardian of the student listed above, I state that this absence is an educational opportunity that is of comparable value to my child's regular attendance in school. I acknowledge that nothing could replace the contact time in the classroom and that additional parental support may be needed to complete missed assignments. Missing direct classroom instruction may lead to misunderstandings of content ultimately impacting grades on assignments.

Parent Signature: _____ Date: _____

For office use only

Received date _____

____ Approved

____ Not Approved

Principal Signature _____

Date _____