

Western Alamance High School



Description and Application for Student Media Assistant

This course provides instruction in the orientation and organization of the media center, selection and utilization of materials and equipment, and the production of materials. Students in this course will also learn about the attitudes and skills necessary to provide service to patrons and acquire awareness about careers in librarianship, information science, teaching, and public service.

Student media assistants will receive a grade for the course. The grade will be based on daily participation of duties, weekly assignments, and a final essay.

If you are not already familiar with, you will acquire a working knowledge of:

- Library organization – how to locate books on different topics for a variety of reasons
- Collection development – evaluating new books and resources to add to the media center
- Computer skills – using and solving problems related to technology

Remember, media assistants must keep the library neat and organized, must help other students on a daily basis, must find and evaluate new resources to use, and must be able to help with the technology that is used in the media center.

Answer the questions on the back of this paper to complete the application.

I have read and understood the course description and expectations for student media assistant. I have included my answers to the questions on the back of this application. I would like to be considered for any available openings.

Student signature: _____ Date: _____

Return this application to Mr. Johnson in the media center.

You will not be considered for this position if you do not hand in an application.

STUDENT MEDIA ASSISTANT APPLICATION

Name _____ Date _____

Grade _____ Student ID Number _____

1. Did you select media assistant as a primary or alternate course? _____

2. Have you had a part time job before? _____ If yes, where? _____

3. How many days have you been absent this year? _____

4. In what clubs/sports do you participate? 1. _____ 2. _____

3. _____ 4. _____

5. List your English teacher and another teacher who would give you a recommendation.

1. English Teacher _____

2. Other Teacher _____

6. How often do you read? _____

7. What do you like to read? (Circle all that apply.) Fiction / non-fiction / magazines / other.

8. What books have you read that you have enjoyed? _____

9. What is your current GPA? _____

10. Have you had any computer classes? _____ If yes, how many? _____

11. What are some other classes you are requesting for next school year?

1. _____ 3. _____

2. _____ 4. _____

12. Please state two reasons you would like to work in the media center.

1. _____

2. _____
