

Alamance Burlington School System

School Field Trip Request Form

Date of Trip: _____ Teacher Requesting Trip: _____

Destination: _____

City: _____ State: _____

of Adults/Chaperones/Teachers: _____ # of Children: _____

of Wheelchairs: _____ Is the trip related to the curriculum? _____

If yes, please explain: _____

Time Leaving: _____ Time Returning: _____

Mode of Transportation (Yellow Bus, White Bus, Zonal Bus, Charter Bus, Walking): _____

If it is a Charter Bus, please provide company name: _____

Number of Vehicles/Buses: _____ Trip Financed By: _____

Cost per Student: _____

Lunch Provisions: _____

Are parental consent forms on file? _____

Is the trip over 3 nights (Req. Board Approval)? _____

Bus Driver's Name(s): _____

Pay Driver? _____

Additional Notes: _____

Teacher's Signature: _____ Date: _____

Approved: _____

Denied: _____

Reason Denied: _____