



Alamance-Burlington School System
Finance Department
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Burlington, NC 27217
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Statement of Qualifications & Request for Proposals

School Copy and Print Management Program

The Alamance-Burlington School System is seeking proposals for a district-wide copy and print management program serving 23,000 students across 36 sites as well as district support staff across four locations. The 36 schools consist of 20 elementary schools, 7 middle schools, 6 high schools and 3 specialty/alternative schools.

Requirements:

- ✓ Vendor eligible for state approved 920M- Managed Print Services Contract preferred
- ✓ Vendors who are not dealers preferred
- ✓ Vendor must have experience serving K-12 entities

Proposal Content:

- ✓ Describe in full detail innovation utilized in the managed print service program pertaining to: implementation, monitoring/minimizing print costs, document workflow/security, supply ordering, and work order requests
- ✓ Describe in full detail the machine repair/maintenance program and machine replacement procedure including average response times for work orders and juncture at which machine replacement occurs when broken or aged
- ✓ Provide three references from K-12, community college, and/or university clients

Interested vendors should respond to jeremy_teetor@abss.k12.nc.us by March 15th at 5:00 pm indicating they wish to participate in an assessment of the district during the first week of April. Following the assessment, we would expect to receive proposals by April 19th at 5:00 pm.