

ALAMANCE-BURLINGTON SCHOOL SYSTEM
2014-2015 Title I Application
Parent Involvement Plan and Budget

SCHOOL: Garrett Elementary School

1. ANNUAL MEETING (*To take place within the first 20 days of school*)

- Required elements:
- Introduction of staff
 - Focus of plan
 - Explanation of services
 - Opportunities for parents
 - Other items you wish to share
 - Sign in sheet and agenda

Tentative Date: 8/21 and 8/22

2. FLEXIBLE NUMBER OF MEETINGS

Based on your school's needs, what is your school's plan for additional parent meetings? Include topics of interest and when meetings would take place.

Meet the Teacher and Curriculum Information Night-

August 21-Grades 3-5 from 5:30-7:30

General session held from 6:00-6:30 Title I Parent Meeting. Two general level sessions will be offered by each grade level to Introduce Staff, Curriculum and Grade Level Expectations, share PTO and Involvement Opportunities and assistance with paperwork.

August 22-Grades K-2 from 5:30-7:30

General session held from 5:30-6:00 Title I Parent Meeting. Two general level sessions will be offered by each grade level to Introduce Staff, Curriculum and Grade Level Expectations, share PTO and Involvement Opportunities and assistance with paperwork. 6:00-6:30 Kinder only parent meeting ; 6:00-6:30 Session 1 ; 6:30-7:00 Session 2; 7:00-7:30 K session only.

Theme Based Curriculum Nights for Families

The focus of the event is to guide and support parents through the process of creating a make and take that will support the content area outside of school. Parents will be provided with various academic resources to support at home learning.

Reading Night-October 21

Sessions based on ELA and Social Studies curriculum-parents will attend reading sessions and then eat dinner.

Math Night- March 12

Sessions based on math Common Core curriculum- Parents go to session and then eat dinner.

ENCORE and Assessment Night-April 30

Sessions based on Assessments in Grades K-2 and EOG preparation for grades 3-5. We will host an Art Show, Musical Performance, and share with parents student work products aligned with core instruction and special classes(Art, PE, Music, Media and Technology)

Gator Gathering Celebration

Held every 9 weeks (Nov 14; Feb 6; Apr 24; June 9) This grade level ceremony recognizes students for outstanding academics, character and attendance. The ceremony includes a musical performance by students and presentation/share by PTO.

Lunch Bunch Parent Panel- 4 times a year.

Fall and Spring Book Fair in Conjunction with the Curriculum Nights.

Summer Book Swap

Spring Fling

PTO Monthly meetings

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3. INVOLVING PARENTS IN AN ORGANIZED, ONGOING, TIMELY WAY

List the ways parents will be involved in your school during the 2013-2014 school year.

Parents will have the opportunity to participate in School Leadership meetings. Parents are welcome and encouraged to volunteer in the building and classrooms and chaperone field trips. We encourage all parents to join the Parent Teacher Organization and attend board and planning meetings as well as serve on various committees. Parents also serve as school representatives for VOICE.

Involvement Opportunities

- Leadership Team Meetings
- Attend Meet the Teacher and Open House
- Attend Parent conferences
- Attendance at parent nights and PTO events including-Back to the Island Blast; Tile Night; Re-gift Bingo, Ginger Bread Shop and Duty Free Lunch
- Serve as a Homeroom Parents
- Recognition of 2 hour power volunteers by PTO
- Attend Monthly PTO Meetings
- Support Fundraisers-School Pictures, Box Tops for Education, Candy Sales, Pumpkin Deco Contest and Local Restaurant Nights (ie. McTeacher night)
- Attend School beautification days
- Attend Spring Fling
- Attend Field trips
- Attend Assemblies and programs
- Participate Grandparents Day, MORE for Moms, Donuts for Dads
- Participate Field day
- Career Day
- Read Across America Week
- Teacher Appreciation Week
- Terrific Kids Program
- Lunch Visitor
- Attend Transition Activities (Pre-K, K and 5th)
- Attend RTI, EC and AG Conferences
- Serve as a testing proctors/community liaisons/school volunteers

4. PROVIDING TIMELY INFORMATION TO PARENTS

Describe the type of information you plan to share with parents. Include a general timeline for when this information will be discussed and/or distributed.

Garrett teachers will use communication folders on the daily or weekly basis. The folders are used to deliver important communication between home and school. Garrett will also send home two different monthly communications, the Home school connection and a monthly calendar. The calendar will inform parents of school happenings for the upcoming month. The Home School Connection will give parents ideas and strategies that they can utilize at home. ConnectEd will be used to communicate with parents events taking place in school. Our school website will also be used to provide information to families about different activities, deadlines, and school information (ie. SIP, Parent Involvement Plan). Parents will be provided with a Parent-Student Handbook at the start of each school year. Student Progress is reported to parents through progress reports every four weeks and reports cards every nine weeks. Student academic progress in grades 3-5 is posted online and accessible to parents via powerschool. Teacher web pages are updated at least monthly and contain classroom happenings and student/parent resources. All parent communication is sent home in both English and Spanish. Information is also posted on the school marquee.

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5. REQUESTS FOR PARENT CONFERENCES

Briefly describe how you will handle parent/teacher conferences should such conferences be requested.

Each teacher will host a minimum parent conference for all students in grades 1-5 and 2 conferences (spring/fall) will be held for all Kindergartners. Requests for conferences by parents are always honored. Teachers may request parent conferences via phone calls, notes home, and notification in student communication folders. Translators will be provided if needed and administration will attend when it is deemed necessary. We will make every attempt to accommodate parent work schedules when scheduling meetings by providing flexibility in scheduling meeting times. During conferences, student strengths and needs are discussed, as well as any other concerns that may impact student performance including attendance, behavior, etc. Positives are always shared about the student along with areas of improvement and a plan of action will be devised to support and monitor student progress and improvement. Parents are encouraged to attend all Response to Instruction, Child Family Care Team, IEP, 504 and AG meetings in which they are invited. All of these meetings will be scheduled per protocol. If parents are unable to physically attend conferences, we will attempt teleconferences or make home visits.

6. PARENT FEEDBACK ON THE TITLE I PLAN (schoolwide schools only)

How will the school's Title I plan be shared with parents?

Annual Title 1 Meeting-This presentation will be done in English and Spanish. Parents will be given opportunity to provide feedback about the plan via exit slips or conversations with the leadership team representatives. Continuous conversations surrounding the plan will happen during the "Lunch Bunch" sessions with parents.

Leadership Team Meetings

School Website

Title 1 Notebook-located in main office

How will parent feedback on the plan be handled?

Parent surveys will be conducted throughout the school year. Parent survey information will be shared with the school leadership team. The leadership team will engage in discussion about the feedback to drive school wide decision making.

7. SCHOOL-PARENT COMPACTS

How will the school disseminate copies of the School-Parent Compact in July of 2013?

Garrett will disseminate copies of the School-Parent Compact during the 1st nine weeks conferences. Homeroom teachers will compile a folder to document completing the compact. Compacts will also be discussed at all RTI meetings.

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8. PROVIDING PARENT ASSISTANCE IN UNDERSTANDING STUDENT ACHIEVEMENT STANDARDS

How will your school provide assistance to parents in understanding the following:

- state academic standards (i.e.: End-of-Grade)
- state student academic standards
- local academic assessments (i.e.: formative assessments)
- requirements of Title I
- monitoring student progress (i.e.: progress reports, RTI folders)

Garrett will provide detail and explanations during parent meetings. The purpose for these meetings is to showcase how these strategies can be utilized to enhance a child's education. The guidance counselor will be available to answer questions pertaining student assessments. Classroom teachers will share at parent conferences student targets/goals and explain how they monitor student progress (formative assessments, progress reports, RTI). Parent conferences-state standards, state student academic standards, and formative assessment data shared. We will host grade 3 parent meetings to provide details regarding Read to Achieve. Grade level specific assessment information will be shared with parents by at the spring ENCORE and Assessment Curriculum night. Other areas in which information will be provided:

- Curriculum Nights
- Lunch Bunch
- Teacher communication-Phone calls to parents, RTI Meetings
- Progress Reports and Report Cards
- Written Correspondence
- Response to Instruction meetings

9. PROVIDING MATERIALS AND TRAINING

Describe how your school will provide resources and training during the 2013-2014 school year for parents to help them with work their children.

The Social Worker, counselor, RTI coach, EC and ESL teachers will provide parents with information regarding access to community resources and instructional strategies. Parent conferences will be differentiated to provide specific strategies that parents/guardians can use to support their students at home. Teachers will also be involved in parent meetings to share suggestions on how parents can help their child perform at higher academic levels. Other opportunities for resources:

- Parent Curriculum Nights(Make and Take)
- Teacher/School Website
- Parent Conferences
- Parent Information provided
- Take Home Packets for students
- Informal meetings in neighborhoods

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10. EDUCATING SCHOOL STAFF ON THE IMPORTANCE OF PARENTAL INVOLVEMENT

What will your school do during 2013-2014 to increase understanding among staff of the importance and value of parental involvement?

Our staff understands the importance of parent involvement and values the home school connection, so our focus will be to brainstorm strategies to increase involvement. We will purposefully look for innovative ways to not only increase involvement, but also increase the diversity of parent who attend events. Staff will also participate in professional development to develop a stronger understanding of teaching and engaging students of poverty.

- All teachers must make 1 positive Phone call to each family 2 times a year.
- Attendance by staff at all parent events
- Teachers conduct Home visits
- Community visits with grade levels
- Leadership team will conduct home visits and/or participate in a community service project.
- Encourage all grade levels to participate in a community service project.
- Leadership team will focus on parent involvement at staff meetings and leadership meetings
- Utilizing parent involvement committee to create new events for parent involvement
- Audit and modify PBIS
- Breakout sessions (book study) after staff meetings the focus on developing relationships with students and parents in poverty.
- Year Long Professional Development and coaching on Student Engagement by Kagan.
- Investigate incorporating more student based clubs.
- Utilize guidance and social worker to provide support and resources to teachers
- Investigate the need for a Parent Liaison.

11. COORDINATION AND INTEGRATION ACTIVITIES FOCUSED ON INCOMING KINDERGARTEN STUDENTS

Describe the ways your school will inform and involve the parents of incoming pre-K (if applicable) and Kindergarten (or sixth grade) student in order to help them more fully participate in the education of their children.

In the spring prior to enrollment, Pre-K and Kinder Orientation and Screening are conducted. During these events, students are pre-screened for ability, while parents are being provided with information and resources regarding the Kinder experience. These sessions are presented in both English and Spanish. At the start of the school year, we invite all Kinder parents to a special informational session. On the 10th day of school in conjunction with PTO we host our annual "Welcome to the Island" event. This evening event is designed to encourage fellowship among our parents and staff. It is an informal fun night that includes inflatables, music and games. Throughout the year, we will communicate with parents regarding other school wide events. Two parent conferences are also required for all Kinder students.

12. COORDINATION AND INTEGRATION ACTIVITIES FOCUSED ON OUTGOING FIFTH GRADE

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STUDENTS

Describe the ways your school will inform and involve the parents of outgoing fifth (or eighth) grade student in order to help them more fully participate in the education of their children.

Our guidance counselor collaborates with the Hawfield's middle school counselors to provide transition events for all grade 5 students. All grade 5 students will tour Hawfields Middle School each spring. The Band teacher will visit all grade 5 classrooms to discuss extracurricular activities. Our counselor will provide guidance lessons for students. In addition, the guidance counselor will provide parents with registration information. The school counselor will conduct a transitional survey to students and families to better assist in the middle school transition. We will invite middle school teachers to visit grade 5 classrooms. Transition meetings are held for all EC, AG, ESL and RTI students.

Will your school have the need for documents to be translated into a language other than English?

YES (specify language) Spanish NO

13. PROVIDING ACCESS TO ALL PARENTS

How will your school provide opportunities for parents with disabilities and parents who are limited English speakers to participate in parental involvement activities?

Our school building is fully handicap accessible. Parents who do not speak English will have a translator during conferences, handling parent phone calls and parent involvement events. All parent communication is sent in both English and Spanish. We also attempt to arrange meetings at convenient times for families.

14. OTHER BEST PRACTICES

Mark any best practices that are currently in place at your school.

Briefly describe the programs and activities you will be using in the area(s) indicated.

<input checked="" type="checkbox"/>	Use of model approaches to improving parental involvement.	Staff members will be participating in community outreach events. Potentially fund a colunterr and community coordinator. Use Parent Survey; Implement a Parent Committee
X	Involvement of community-based organizations and businesses in parent involvement activities.	Plan to strengthen partnerships with Faith Based organizations and the Mebane Business Association, Mebane on the Move and Tanger Outlets.
<input checked="" type="checkbox"/>	Parent involvement in the development of training for teachers, principals, and other educators to improve the effectiveness of such training.	Parents serve on school leadership team. Parents provide feedback in these areas. Lunch Bunch sessions.

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<input checked="" type="checkbox"/>	Use of Title I funds to pay reasonable and necessary expenses associated with local parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions.	Parents will attend 3 parent nights throughout the school year. We will provide childcare while parents attend sessions. We will also provide refreshments and materials at these events.
<input checked="" type="checkbox"/>	Implementation of district parental advisory councils to provide advice on all matters related to parental involvement in Title I programs.	Parents serve on district parental advisory council. VOICE ABSS Vision Planning Committee

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Parent Involvement Budget

SCHOOL: Audrey Garrett Elementary School

ALLOCATION: \$2675.66

STRATEGY AND BRIEF DESCRIPTION	TARGET DATE	ACTIVITY COST
Curriculum Events-Reading, Math, Encore and Assessment-Refreshments	Oct, March, April meetings	1,000.00
Take Home materials for Parent meetings and Curriculum Events-Reading, Math, Encore and Assessment	Oct, March, April meetings	1,000.00
Lunch Bunch Sessions	Oct; Dec; Feb; May Meetings	\$200.00
Parent Student Handbook	August	\$475.66
TOTAL		\$ 2675.66

Principal Signature: _____

Date: _____