

NOTE: You are receiving this email because you are signed up to return to in person learning at CTEC starting March 8, 2021. If you have changed your mind and chosen to stay remote, please email Darrell.Thomas@abss.k12.nc.us or call Dr. Thomas at 336-570-6092 to confirm this change.

Good Afternoon Students and Welcome Back!

I apologize for the long email in advance but we need to share some important information with you. We are so excited that we are going to see you back in the hallways at CTEC! We have been working hard to get the building ready for you guys and we wanted to take this time to share with you on how we will operate upon your return. Please read the following passage carefully as we will discuss all of our operating procedures. I am sure we missed something along the way but we will monitor and adjust daily to address any issues that may arise.

PLEASE NOTE: FACE COVERINGS MUST BE WORN AT ALL TIMES WHILE ON CAMPUS. ANY STUDENT WHO REFUSES TO COMPLY WITH THIS RULE WILL BE SENT HOME AND RETURNED TO REMOTE LEARNING FOR THE REMAINDER OF THE SEMESTER.

ARRIVING AT CTEC VIA BUS

Students who are riding the bus to CTEC will enter the building via the **North Entrance** from the bus lot. As you approach the doorway, please read the COVID Signs that will address the questions that you must answer to enter the building. Once you arrive at the desk in the hallway, students will have their temperature checked and will receive a wristband that must be displayed on their arm at all times. ***We ask that students report directly to their classrooms and not congregate in the hallways.***

Afternoon bus riders will remain in the classrooms at dismissal until their bus arrives on campus. Afternoon bus riders will be dismissed via the school intercom.

CAR RIDERS AND STUDENT DRIVERS

We are asking that all students who are driving to CTEC to please enter the building at the **South Entrance** by the flagpole and not the Front Entrance. This is a change this year due to COVID Guidelines. As you approach the doorway, please read the COVID Signs that will address the questions that you must answer to enter the building. Once you arrive at the desk in the hallway, students will have their temperature checked and will receive a wristband that must be displayed on their arm at all times. ***We ask that students report directly to their classrooms and not congregate in the hallways.***

Students who choose to drive to CTEC **must register their vehicles** by purchasing a parking pass from Ms.Bell in the front office. Parking applications can be found on our school website or picked up from the front office. Cost of the parking permits will be \$5.

Students who fail to register their vehicles stand the risk of the vehicle being towed from campus. If you have any questions, please see Dr. Thomas in the front office.

STUDENTS WITH COVID SYMPTOMS

Any student who has a temperature of **100* or greater and/or answers "yes" to any of the COVID questions** will be sent to the Cybrary. Parents will be contacted by CTEC Staff and **students must be picked up** from our campus as they will not be allowed to ride the bus back to their home school. **Student drivers** will not be dismissed until we have made parental contact.

WATER FOUNTAINS AND RESTROOMS

We are asking that no more than **two students** enter the restroom at all times. Water fountains will be **closed** off from student use but **bottled water will be available for students**.

BREAKFAST AND LUNCH

CTEC does not serve breakfast or lunch for students. All students should get their breakfast and lunch at their home school. Morning CTEC students will get lunch upon arrival back at their home school. Afternoon CTEC students will get lunch at the home school prior to leaving to come to CTEC.

NAVIGATING HALLWAYS AT CTEC

The hallways at CTEC will be used in both directions. Please follow the floor markings and stay to the right as you navigate our hallways. Please remember to social distance of at least 6 feet (marked on floors) at all times. **Students will not be allowed to congregate in the common areas nor the hallways this semester.** We must move freely and quickly to the next class.

Upon arrival to campus - both the North and South Stairwells will be one way (UP) for students moving to the second floor. The middle stairwell will be one way (DOWN) at this time. This will be for the morning and afternoon arrival times.

At dismissal - all stairwells will be one way (Down).

At the change of classes (between 1st and 2nd block and 3rd and 4th block), the end stairwells will be one way (DOWN) for students who are moving to classes on the first floor. The middle stairwell will be one way (UP) for those on the first floor moving to the upstairs classrooms.

We ask that all car riders and student drivers exit the building at the South exit (flag pole side). Bus riders will exit the building to the bus lot via the North exit.

We look forward to seeing you guys next week as we make the move to in person learning. Thank you so much for choosing to return to campus. You have been missed greatly and we are happy to see you back at CTEC.