

South Mebane Elementary

School Improvement Leadership Meeting

School & District Goals:

- All students are effectively taught and assessed aligned to the cognitive demand of the NC Standards.
- All students learn in a nurturing environment.
- All schools have highly functioning leadership teams that proactively problem solve to ensure total school improvement

Agenda

August 30, 2021 (Original date September 6, 2021)

I. Attendance

Cara Hurdle, Stephanie Allmond, Meredith Citty, Nicole Buckhalt, Kelly Nelson, Shawn Dixon, Melissa Germann, Erin Leventhal, Vanessa Rodriguez, Linda Clinkscales, LaShonda Hester, Tammy Yeatts

II. Celebrate recent successes

- Car rider is coming along
- 3rd grade started mClass and it was off to a great start
- Instruction is going well
- Integrating Leader in Me
- new student teachers in the building
- adjusting last year's slide decks to work for this year

III. Review and respond to coaching comments

- **None at this time**

IV. Approval of [last meeting's minutes](#)

- Motion: Shawn Dixon
- Second: Erin Leventhal

V. Old Business

A. [SIP Action Steps](#)

- Amy Royal and another staff member were coaching teachers through Literacy Footprints
- Literacy Footprints bank for all staff access in a shared drive
- With mClass we will have more data, so maybe looking at the mClass data instead of a PD on the literacy footprints
- Awaiting more information from the district in regards to Rodriguez's science of reading and foundations
- Tompkins will conduct continuation of vocab PD on October 8th
- Hurdle mentioned that the summer symposium team will need support to conduct PD on the task rubric on 1/21 and 3/28. More training on how to design rigorous academic tasks

with pen in hand and measure fidelity through the review of observational data and student learning outcomes? The application. Who is going to support us with this? LaShonda will reach out to Jean.

- Dixon - data notebook pages that we can use for this. The growth following each benchmark. It is in their agenda (3-5). Reading, Math and 5th grade science.
- Achieve and Imagine Benchmark need to be complete by September 17th
- Extra support for 2nd grade → must fill instructional assistant position first. Will have a ½ combo add a teacher and ⅔ combo.
- We can have volunteers in the classroom. They have to be here for instructional purposes. Talk to Hester beforehand. They need to complete a background check. But be mindful of the older population coming to volunteer with all the germs.
- Yeatts will contact Imagine Math for professional development.
- Leader in Me and matrix are our core and then add zones of regulation as an added layer of support for students. Zones are mainly used for our tier 3 students. Vocabulary in Leader in Me is geared towards 3-5 and the zones are the added layer in the younger grades.
- Caren Simon will have a group to support those students with Zones of Regulation.
- Leader in Me section will be added to our newsletter for parents. Hannah Jeter has parent support already created for the habits. Ask Jeter about her action team's work from last year. Post newsletter to the website.
- Remove zones from the PD and the educate parent section under the 4.06 action steps.
- Celebrate students for the habit of the month to help move the firefly on the grade level board. Hester will reshare the recognition of student form. Instead of sending an email, use the form so it is a running document.
- Hailey Parker to create an active participation attendance program.
- Reestablish partnership for success parent nights. Invited 40 kinders with hopes of 30 showing up and adding grade levels as they move through the years.
- District will provide training on Implicit Bias.

B. Start, Stop, Continue

- Hester will highlight what we have already done
- By the end of the week, collect all shirt sizes for your students.
- Home visits are 9/20. Stephanie will send a google form for everyone to use and send to their families.
- FYI night a slidedeck with a voice over. Specials will create a slidedeck as well.
- Goal to start LZ. Can mix students but must have a mask on and a seating chart. Make sure Tier 2 and Tier 3 students are getting inventions already based on last year's paperwork.
- Teachers go back to the team to discuss when to start LZ. Still Monday- Thursday.

VI. Indicators to Assess-Create-Monitor, Indicators Assessed, Objectives Planned For, Monitor (updates made)

- No comments at this time

Big Rocks:



★ **Based on Current Data, Determined Action Steps for 2021-22**

- **4.01: Strengthening our Academic Core**
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- **4.06: Strengthening our Social Emotional/Behavior Core**
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Resources

([EOY Data](#) and [EOG Data](#)); ([Analysis of Data](#) from Each PLC); ([NCStar](#) Goals, Status of [Action Steps](#)) ([Achieve EOY Report](#)) ([Winter Panorama Data](#))

VII. Other Business Action Taken:

- Review start, stop and continue before next meeting
- Review data per grade levels
- Comp time - get that to Amy Fowler. You will need to put your comp time in within 48 hours. Hester will send a comp time via google form.
- Things that are outside of regular duties - past 3:30pm.

VIII. Next Meeting Date:

Time: October 4, 2021 at 3pm

Title: October SIP

Location: Citty's Room

IX. Adjourn