

Parents, guardians, and students:

Please read the following classroom rules and consequences for Mr. Gordon's English courses and print/sign on the appropriate lines.

General Rules:

Classroom Rules and Procedures:

- 1) Be in your seats when the bell rings. BE on time.
- 2) Be prepared – bring ALL books and materials to class each day.
- 3) Follow instructions the FIRST time given.
- 4) Show RESPECT – refrain from inappropriate language, behavior, etc.
- 5) Raise your hand and wait for permission to speak or move about the room.

Consequences for Breaking Classroom Rules

1st Offense: Warning

2nd Offense: Lunch detention and Call Home

3rd Offense: Administrative Referral and Call Home

Future Offenses: Administrative Referral and Call Home

Severe clause: Referral to administration.

Severity Clause

If a student ever behaves in such a manner that is totally unacceptable, interfering with my rights as a teacher or with the rights of other students, he or she will be immediately removed from the classroom, thus eliminating the standard consequence procedures.

Specific Rules and Consequences:

- 1) There will be no food or drink (other than water) in the classroom. The consequence for violating this policy is lunch detention in ISS. There will be NO warnings.
- 2) Cell phones are not to be seen in the classroom – whether on or off, being used or dormant. A student will receive one verbal warning if the cell phone is visible. If it emerges a second time, the phone will be removed until the end of class. If the student refuses to hand over the phone, an administrator will be called. The student will be removed from the classroom, and a discipline referral will be issued. **Cell phones are not to be charged using school issued Chromebooks.**
- 3) Students will be issued three (3) bathroom passes per quarter (9 weeks) to use during class. Leaving the classroom for water counts as a bathroom pass. Students are encouraged to bring a filled water bottle. A student may be exempted from this policy with a doctor's note.
- 4) Students will receive a warning for the first unexcused tardy to class. All subsequent tardies will incur a lunch detention in ISS.

- 5) **Plagiarism is a plague upon academic excellence and will be punished accordingly.**
Plagiarism is defined loosely as academic dishonesty. Instances of plagiarism include, but are not limited to:
- A. Using another's words or ideas as one's own. This includes ideas/words from an internet site.
 - B. **Sharing** one's work or ideas with another.
 - C. Copying from another during a quiz or test.

Please notice that plagiarism includes copying another's IDEAS, not just copying word for word.

For the first offense, the student will receive a zero on the assignment, and a call will be placed to the parent or guardian. The assignment cannot be made up. All subsequent infractions will incur the same penalty plus a discipline referral sent to administration.

- 6) For all typed assignments (**and all assignments in Advanced Placement courses**), students must meet the following expected standards:

Capitalization of proper nouns (names, places, months, etc.)

Capitalization of the pronoun *I*

Capitalization of the first word of a sentence

End punctuation at the end of a sentence (period, exclamation point, question mark)

For Advanced Placement and Honors courses, any assignment not meeting this standard will be graded as a 59 or lower and cannot be made up for a higher grade.

I have read and understood Mr. Gordon's English course rules and consequences. A copy of these rules can be found in Canvas online and Mr. Gordon's classroom page.

Parent / Guardian (**Print** Name)

Student (**Print** Name)

Parent / Guardian (**Sign** Name)

Student (**Sign** Name)

Date

Date