

Safety Awareness Form

School: _____ Date: _____

Instructions: *This form is to be completed and returned, along with the principal's **Monthly Fire Drill Report and School Sanitation Report** each month.*

- | | <u>Yes</u> | <u>No</u> |
|---|--------------------------|--------------------------|
| 1. The "North Carolina Safety and Health" poster is posted in noticeable location that can be seen by employees. | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. The OSHA 300 log on occupational injuries and illnesses is maintained. The OSHA form 301 is maintained for each individual injury and illness. | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. The OSHA annual summary form 300A of all occupational injuries and illness from February 1 st to April 30 th was completed and posted. | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. First Aid Kits are available for use by employees. | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. All driveways, sidewalks, and steps are in a good state of repair. | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. All playgrounds are free from potholes and depressions, and fences are in good repair. | <input type="checkbox"/> | <input type="checkbox"/> |
| 7. Signs are posted to ensure safe movement of traffic; warn of dangerous areas; and to inform the public of school regulations. | <input type="checkbox"/> | <input type="checkbox"/> |
| 8. Minutes of your last safety committee meeting are recorded and posted for employees to review; and a copy attached with safety packet. | <input type="checkbox"/> | <input type="checkbox"/> |
| 9. Date of last Tornado Drill? | _____ | _____ |
| 10. Date of last Code "B" Intruder Alert? | _____ | _____ |
| 11. Date of last Bomb Threat Drill? | _____ | _____ |

Comments or Concerns?

Please email completed form to: David_Leonard@abss.k12.nc.us