

<p><b>FOUNDATIONS OF ALGEBRA</b> <b>MRS. WALKER</b> <b>CLASSROOM AND GRADING PROCEDURES AND INFORMATION</b></p>
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**Supplies needed for this class:**

- 3-ring binder (1 inch or more) – Bring to class EVERY DAY
- #2 pencils (10 or more) – Bring to class EVERY DAY
- Notebook paper (2 packs or more) – fill binder as needed—you will need paper EVERY DAY
- Optional: Calculator

**Grading Scale:**

Your 9-weeks grade will be figured accordingly:

- Tests and Quizzes: 50% - Test grades count twice, Quiz grades count once
- Classwork Activities and Exercises: 20%
- Homework: 20%
- Participation: 10%

Your final grade will be figured accordingly:

- First Nine Weeks: 35%, Second Nine Weeks: 35%
- Final Exam: 25%

**Textbooks:**

Students are assigned a textbook. Failure to turn in or damage to the textbook will result in fines.

**Binder Grade:**

Students are expected to keep an organized 3-ring binder for this class. Students may organize into sections with dividers (notes, homework, tests, etc.), by unit (dividers optional), or another method that works best for the student (feel free to discuss organization methods with me). The only requirement I have of your method of organization is that you keep your method in chronological order (in order by date).

**BINDERS WILL BE GRADED PERIODICALLY!**

Binder grades will check for order and completeness. Students **MUST** bring binders to class EVERY day.

**Make-Up Policy:**

If you are absent, it is your responsibility to get the make-up assignments from the Make-Up Center in the classroom. You have 3 days to make up work after returning from an absence. If you have missed multiple days, please see the teacher to request an extension on the deadline. Any make-up work not turned in by the third day **WILL BE RECORDED AS A ZERO.**

*NOTE: Refer to the school handbook for school policies/procedures regarding class absences.*

**Restroom Use:**

You will receive 3 restroom passes per nine weeks. You should bring a filled out restroom pass to turn in to me when asking permission to use the restroom. Any unused restroom passes can be

turned in at the end of the nine weeks period. One point will be added to the nine weeks grade for each pass turned in. For those that use all their bathroom passes, one emergency pass will be allowed, but a student will be required to serve a 10 minute detention to earn back some of the missed class time from restroom use. Detentions **MUST** be served in order to receive an emergency pass. No emergency pass will be allowed until the detention for prior emergency pass has been served to ensure the student makes up missed class time for excessive restroom use.

**Computer Use:**

Computers will be used during this class. When accessing computers, students are expected to abide by school and classroom rules related to computer use. Students are also expected to abide by the school Internet Acceptable Use Policy. Failure to follow these rules will result in restriction from computers for a specified time in addition to any consequences imposed by the school.

**Retesting Policy:**

Retests are available for those that would like to retake any tests. However, retests will adhere to the following policies:

- The highest grade possible from a retest is 77.
- One tutoring session is required before a retest is granted.
- Students have one week after tests are returned to retest. **NO RETESTING** after that week. This is for the benefit of the student.

Please keep the syllabus and classroom procedures in your notebook so students and parents can refer to them as needed. These forms are also available online at my teacher website. To find my website, please visit SAHS's website at <http://sah.abss.k12.nc.us> and select the Teacher Webpage tab. I am listed under Walker, Jennifer.

Please indicate that both student and parent have read the Foundation of Algebra Syllabus and Classroom Procedures by signing below. Return this page to the teacher (homework grade).

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I have read and understand what is expected of me as a Foundations of Algebra student in Mrs. Walker's class.

Student Name (print): \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Student email: \_\_\_\_\_

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I have read and understand what is expected of my child as a Foundations of Algebra student in Mrs. Walker's class.

Parent/Guardian Name (print): \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Contact Information:

E-mail: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

**\*\*Note:** Due to a lack of phone accessibility in my school building, all communication between parents and me will take place via email. If you do not have an email address or do not want me to contact you by email, please indicate below how you would like me to contact you.

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